



COUNTY GOVERNMENT OF MARSABIT
COUNTY PUBLIC SERVICE BOARD OF MARSABIT

Section 155 (5) of the Public Finance Management Act, 2012 and Regulations 167, 168, 169, 170 of the Public Finance Management (County Governments) Regulations 2015, requires each public entity to establish an Audit Committee whose responsibilities and roles are as spelt out by the Regulations. The County Public Service Board of Marsabit invites applications from suitably qualified persons for the positions of: -

CPSBM/01/06/10/2025: Chairperson, County Executive Audit Committee (1 Post)

Duties and Responsibilities

- i. Provide strategic direction to the Audit Committee.
- ii. Demonstrate independence and impartiality in decision making which accord with the legal constitutional and policy requirement.
- iii. Provide oversight in risk management, controls and governance processes and audit affairs of the County Government and make appropriate recommendations to the County Executive Committee regarding internal control and audit matters.
- iv. Follow up on the implementation of the recommendation of internal and external auditors.
- v. Arrange for a periodic review of the effectiveness of the audit committee alongside its mandate; and
- vi. Demonstrate understanding of national values and principles of governance referred in Article 10 and values and principles of public service referred in Article 232 of the constitutional of Kenya, 2010.
- vii. Provide clarification to members on the audit committee's responsibilities.

Requirement for the Appointment

The applicant should be: -

- i. Kenyan Citizen
- ii. Have Bachelor's degree in any of the following: – Accounting, Auditing, Risk Management, Finance, Economics or Accounts related field from a university recognized in Kenya;
- iii. Possess at least 12 years' experience at a senior level in the private or public sector.
- iv. Be a member of the Institute of Certified Public Accountants of Kenya or Institute of Internal Auditors and in good standing.
- v. Be knowledgeable in risk management, audit, and accounting in the Public Service or devolved system of Government.
- vi. Be a person of integrity, demonstrated professional competence and strong interpersonal skills.
- vii. Satisfy the requirements of Chapter Six (6) of the Constitution

Duties and Responsibilities

- i. Assessment of the performance of the head of the Internal Audit
- ii. Examine Internal and External Audit reports and recommendations after management response to ensure action is taken
- iii. Communication with the Internal and External Auditors
- iv. Ensuring written management response to specific Audit recommendations
- v. Supporting the accounting officers with regard to their responsibilities for issues of risk, control and governance and associated assurance, provided that the responsibility over the management of risk, control and governance processes remains with the management of the concerned county government entity; and
- vi. Follow up on the implementation of the recommendations of internal and external auditors.

Requirement for the Appointment

The applicant should be: -

- i. Be a Kenyan citizen.
- ii. Have Bachelor's degree in any of the following: –Accounting, Auditing, Risk Management, Finance, Economics, Procurement, Human Resource Management, Law or any other related field from a University recognized in Kenya;
- iii. Possess at least 8 years' experience in the public or private sector at a senior level;
- iv. Have a thorough understanding of the relevant legislations, best practices and emerging issues in Accounting, Auditing, Risk Management, Finance, Economics, Human Resource Management, Procurement, Law and other related fields.
- v. Have a good understanding of Government operations and financial management system;
- vi. Be a person of integrity, demonstrated professional competence and strong interpersonal skills.
- vii. Satisfy the requirements of Chapter Six (6) of the Constitution

NOTE

A person shall not be qualified for appointment as a member of Audit committee if the person (s) —

- a) Is an employee of County Government of Marsabit or a political office holder;

- b) Has served as an employee or an agent of a business organization which has carried out any business with County Government of Marsabit for the last two years.

Terms of Employment

This is part time job/engagement and Members of audit committee shall be appointed for a term of three years and eligible for re-appointment (subject to performance) for a further one term only.

Remuneration

Members of the audit committee shall be paid an allowance on account of attendance of Audit Committee meetings as per prescribed guidelines by the Salaries and Remuneration Commission (SRC).

Application Procedure

1. Interested applicant who meet the above qualifications should download prescribed application form from our [website www.marsabitcpsb.go.ke](http://www.marsabitcpsb.go.ke) and submit dully filled form together with cover letter, updated curriculum vitae, copies of academic and professional certificates and identification card (ID) by hand delivery to the address below on or before close of business Monday 20th, 2025.

The Secretary/CEO
County Public Service Board of Marsabit
P.O. Box 110 – 60500
MARSABIT:

2. Only shortlisted candidates will be contacted, The County Public Service Board of Marsabit is an equal opportunity employer; Youth, Women, Persons with Disabilities and other disadvantaged persons are encouraged to apply.